BROWN

Office of International Student & Scholar Services
Page-Robinson Hall, Third Floor
69 Brown Street, Box 1906
Providence, RI 02912 Email:
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Phone 401-863-2427
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Applicant Information for Request for H-1B Sponsorship

(To be completed and signed by the incoming employee and returned to the hiring department)

Type of H-1B Being Requested: ☐ **New H-1B** ☐ **H-1B Extension** ☐ **H-1B Change of Employer** ☐ **Concurrent H-1B**

Personal Information

1. Name exactly as it is indicated on your passport

Family (Last)_____ Given (First)_____

2. Date of Birth: (month)_____ (day)_____ (year)_____ 3. Gender: ☐ Male ☐ Female

4. U.S. Social Security Number, if any:_____ 5. Country of Citizenship:_____

6. Country of Legal Permanent Residency:_____
(If different from Country of Citizenship, must provide proof of this immigration status.)

7. Province of Birth:_____ 8. Country of Birth:_____

9. Email Address: _____ 10. Phone: _____

11. Residential Addresses:

U.S. Residential Address, if applicable: _____
Street City State Zip

Home Country Residential Address: : _____
Street City Province Post Code

12. Highest Degree Obtained: ☐ Doctorate ☐ Master's ☐ Bachelor's ☐ Other: _____

Year Obtained: _____ Field of Degree: _____

Visa Specific Information

13. Are you currently in the U.S? ☐ Yes ☐ No If yes:

a. What is your current visa status? (Please provide copies of current immigration documents (i.e. DS-2019, I-20, EAD Card, I-797, etc.)) _____

b. Date of last admission to the U.S.: _____ Current I-94 Admission Number: _____

14. At what U.S. consulate will you apply for your new or renewed H-1B visa stamp? Or if Canadian, at what Port of Entry will you enter the US?

City: _____ Country: _____

15. Have you ever been in the US in J status (including J-2)? ☐ Yes ☐ No
If yes, please provide copies of all previous DS-2019 forms and J visa stamps and answer the following questions:

a. Have you ever received direct funding from the Fulbright Commission? ☐ Yes ☐ No

b. Have you ever been subject to the 2 year home residency requirement? ☐ Yes ☐ No

c. Have you ever applied for and received a waiver, or recommendation for a waiver of 212(e), the 2-year home residency requirement? ☐ Yes (attach a copy) ☐ No ☐ Not Sure

16. Have you ever filed, or has someone filed for you, an application for U.S. permanent resident status? ☐ Yes ☐ No
If yes, please answer the following questions:

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a. On what basis was your permanent residency application filed? (family based, national interest waiver, extraordinary ability, etc.) _____

b. When was it filed? (Month/Year) _____ Please provide Receipt Number: _____

c. Has any portion of the petition been approved? ☐ Yes ☐ No

d. Have you filed for an employment authorization (EAD)/Advance Parole card? ☐ Yes ☐ No Date: _____

e. If yes, have you received the EAD/Advance Parole card? ☐ Yes ☐ No If yes, please provide a copy.

17. If you are currently in the U.S. or have been previously in any status other than tourist, please summarize your study and/or employment since your first arrival in the U.S. (attach another page, if needed).

Visa Status	Start and End Dates of Status	Name and Location of School or Employer

18. Do you have family members who will need H-4 dependent status or an extension of H-4 status? ☐ Yes ☐ No
If yes, please complete the following and provide copies of the biographical page of passports for each dependent, marriage certificate if applicable, and if currently in the US, a completed Form I-539 Change of Status application and separate checks for each applicable fee.

Name (Last, First)	Gender and Relationship	Date of Birth	City and Country of Birth	Country of Citizenship	Country of Permanent Residence

19. Travel: If you currently reside in the U.S., do you plan to travel out of the U.S. within the next 8 months? ☐ Yes ☐ No

If yes, please list the dates/destination(s):_____

Note to applicants who will change to H-1B from a different status inside the United States: Once the OISSS has submitted your H-1B petition to the U.S. Citizenship and Immigration Services (USCIS), you should not leave the United States until the application is approved. Otherwise, USCIS will consider you to have abandoned the change of status application. If you **must** travel while your change of status is pending, you may have to await approval outside the U.S. Be sure to consult with the OISSS so that we can advise you.

Note to applicants coming to Brown from outside the U.S. (including those who will travel after obtaining approval for a change of status in the U.S.): Unless you are a Canadian citizen, you must have a valid H-1B visa stamp in your passport in order to enter the U.S. in H-1B status. You may enter up to 10 days before the H-1B start date.

I certify that the information I have provided is true and correct to the best of my knowledge.

Applicant's Signature_____ **Date:**_____